SUBJECT : COMPUTER SCIENCE (SET-A)

Time : 2 Hrs.   **M.M.: 50**

Q1. Choose the correct answer and write it in the answer sheet: (6×1=6)

(i)   View used to arrange the slides in Powerpoint

    (a) Normal   (b) Slide Sorter

    (c) Outline   (d) Slide

(ii) It translates entire high level language (HLL) program into machine language in one go.

    (a) Assembler   (b) Interpreter

    (c) Compiler   (d) Instructor

(iii) Rectangular area across the table

    (a) Row   (b) Placeholder

    (c) Column   (d) Cell

(iv) It is a language of 0s and 1s

    (a) Machine Language

    (b) Assembly Language

    (c) C++

    (d) QBASIC

(v)   Shortcut key used to open a new presentation

    (a) CTRL + P   (b) CTRL + C

    (c) CTRL + O   (d) CTRL + N

(vi) Keys used to move to current row's first cell in the table

    (a) Shift + Tab   (b) Alt + End

    (c) Alt + Home   (d) Alt + Page Up

Q2. Write one word answer for the following statements :

(8x1=)

(i) Small slides printable on a page.

(ii) Computer language which uses mnemonics.

(iii) Keys used to move to previous cell in the table of MS-Word.

(iv) One page of our Powerpoint presentation.

(v) Any one example of customized application software.

(vi) Menu in which 'Background' option is present in Powerpoint.

(vii) Option present in Table menu to join two cells.

(viii) It is a line by line translator program.

Q3. Answer the following questions :   (7x2=14)

(i) What is the use of 'Pattern' and 'Gradient' tabs present in Fill Effects window in Powerpoint?

(ii) What do you understand by term 'Software'? Give two examples.

(iii) Define (a) Insertion Point   (b) Column

(iv) What is a presentation? How does Powerpoint help us with presentations?

(v) Write any two functions of Operating System.

(vi) Write the shortcut keys :

   (a) To move to column's top cell

   (b) To move to current row's last cell.

(vii) What is a language processor? Give two examples.

Q4. Complete the following statements :　　　　(5x1=5)

(i)　　Two examples of system software are _____ .
_____

(ii)　　To insert a table in MS-Word document click Table Menu → _____ → _____ .

(iii)　　Two examples of low level language are _____ , _____ .

(iv)　　To fill colour in the background of slide click _____ menu → _____

(v)　　Two elements of a table are _____ , _____

Q5, Answer the following :　　　　　　(3x3=9)

(i)　　Define : (a) Hardware　(b) Firmware　(c) Table

(ii)　　Write the steps to insert a 2 × 4 table in MS-Word document.

(iii)　　What do you understand by 'Software Piracy'? Write the advantage of using a genuine software.

Q6. Write the steps :　　　　　　(2x4=8)

(i)　　To set picture as a background of a slide

(ii)　　To add music file to the presentation.